



PENDLETON STEWARDSHIP INTERNSHIP

Position Description

Posted 3 February 2021

Introduction: Coastal Mountains Land Trust is a non-profit land conservation organization with the mission of permanently conserve land for the benefit of the natural and human communities of the western Penobscot Bay region. Since 1986, we have conserved more than 12,000 acres of land with 34 Preserves and 66 conservation easements. There are over 50 miles of trail on our Preserves for the public to access and enjoy.

We are seeking an enthusiastic individual to be the 2021 Pendleton Stewardship Intern that will gain hands-on experience in conservation management, trails maintenance, land stewardship, and volunteer engagement with Coastal Mountains Land Trust projects in Waldo County. The internship is named in memory of long-time Land Trust volunteers Skip and Jo Pendleton of Belfast.

General Description: The Pendleton Stewardship Internship is a seasonal position with a range of duties related to the management of the organization's preserves, trails, and conservation easements. A substantial portion of the work will occur outdoors, though the position also includes office tasks. The position will involve physical labor requiring walking in remote environments and/or using hand and power tools.

Supervision: This position is supervised by the Conservation Projects Manager.

The Pendleton Intern will focus on the following activities:

- 1) Assist with the management of Land Trust's Preserves in Waldo County including:
 - i. maintaining existing trails by mowing, pruning, clearing, and repairing trail infrastructure, and
 - ii. managing preserves by maintaining boundaries, removing invasive exotic species, and improving habitat.
- 2) Assist with the Land Trust's volunteer program by participating and leading volunteers in work events.
- 3) Collaborate with local partner organizations (such as Friends of Sears Island, Belfast Bay Watershed Coalition, Waldo County Trails Coalition, Friends of the Belfast Rail Trail, and the Belfast Pedestrian, Hiking, and Bicycling Committee) on stewardship and outreach projects. The Pendleton Intern will spend up to 1/3rd of their time working with these organizations.
- 4) Contribute blog posts, photographs, and news articles about their experiences for the Land Trust's newsletter, eNews, social media, and partner organization's communications.
- 5) Utilize and learn about GPS (global positioning system) and GIS (geographic information systems) to help with the stewardship of preserves and planning of new stewardship projects.
- 6) Independent project: The intern and their supervisor may develop an independent project that suits the Land Trust's needs as well as the intern's interests and skills.
- 7) Other responsibilities: While this internship is almost exclusively focused on Waldo County stewardship, there may be other job responsibilities assigned that are related to other aspects of the organization's programs.

Required Qualifications

- Possess a pleasant, collaborative, and curious personality. Must be able to work with volunteer, partners, staff, and trail users
- Ability to work independently and lead others after sufficient training
- Strong verbal and written communication skills
- Physically able and willing to work outside for up to 8 hours, in all weather conditions.
- Ability to quickly learn new physical and office skills
- Willingness to lift up to 50lbs
- Valid driver's license and use of personal vehicle with proof of insurance, the position involves significant driving and transportation of tools for stewardship (mileage will be reimbursed)
- Experience with basic computer systems, Microsoft suite, email, Google Drive, and social media
- Willingness to work in areas with ticks, Browntail moth caterpillars, black flies, and poison ivy, and mitigate associated risks

Preferred Qualifications:

- Preference will be given to student applicants from, or with a connection to, Waldo County, who are interested in conservation, land management, and/or environmental science. High school, college, vocational school, and alternative learning students are all encouraged to apply.

Position Specifics:

- Location: Position to be based out of Coastal Mountains Land Trust's Camden office, but focused on conservation lands in Waldo County, with about 50-75% of time spent in the field.
- Timeframe: Appx. 320 hours / 8 weeks, with flexible starting and ending dates between June 1 and August 31st.
- Compensation: \$14 / hour – between 30 & 35 hours per week. Work-related travel reimbursed monthly at 57.5 cents/mile.
- COVID 19 will likely impact this position. The Land Trust strictly follows all state guidelines, this intern must follow all guidelines while working for the Land Trust.

Pendleton Internship - About Skip and Jo Pendleton

The internship was established to honor the memory of Skip and Jo Pendleton, who spent a lifetime building and maintaining trails in the Belfast area to help people enjoy the outdoors. Skip served on the Land Trust's Board of Directors for many years and was an avid volunteer with many Waldo County organizations. He helped to build the Little River Trail, the Hills to Sea Trail, and many trails on Land Trust Preserves. The internship seeks to continue the Pendleton's legacy of trail work. The internship is an annual position geared towards Waldo County students/residents who are interested in environmental science, conservation, and / or land management.

To Apply

Please submit a resume, two to three references, and one-page cover letter explaining your interest in this position in a PDF format to jacks@coastalmountains.org. Position is open until filled.